



COVID-19 January 2021

City of Ketchikan

Rental and Mortgage Assistance

Application Instructions

Eligibility

Households must meet the following criteria to be considered for financial relief:

- Be a resident of the City of Ketchikan, residing within the city limits;
- Rent or own housing within the City of Ketchikan;
- Experienced a continued financial burden due to the ongoing COVID-19 pandemic;
- Currently earn at or under **\$84,427.00** per household.

Funds Availability

The City of Ketchikan has made funds available to households who have had a loss of income on due to COVID-19.

Up to \$1,200 will be awarded to qualified households for the month of January.

To Apply

Applications will be accepted starting January 12th until the funds are exhausted.

Submit applications in one of the following ways:

- *Email:* CARES@comconnections.org
- *Fax:* attn. James Johnson (907) 225-1541
- *Mail or hand-deliver to:*

Community Connections
Attn: James Johnson

721 Stedman St
Ketchikan AK 99901

Only one application per household will be accepted.

Applicants will be notified of the status of their application via email to the contact person on the application.

If the demand for grants exceeds available funds, we reserve the right to allocate the funds on a **first come, first serve basis**. Applications will be date-stamped and processed on an ongoing basis.

Incomplete applications will be rejected.

Questions

Contact James Johnson or Cindy at Community Connections for more information or for clarification.

James Phone: (907) 225-7825

Email: CARES@comconnections.org

Cindy: (907) 220-0737

JANUARY - RENTAL & MORTGAGE ASSISTANCE APPLICATION

-City of Ketchikan Residents Only-

Applications Accepted January 12th - Until Funds are Exhausted

Applicant Information

Name (Last, First, MI): _____

Name(s) as listed on the lease/mortgage/rental agreement:

Primary Residence Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Contact Name: _____

E-mail: _____

Do you reside within the Ketchikan City limits?

Yes No

Have you continued to experience a loss of income due to COVID-19 after December 31st, 2020?

Yes No

Monthly Household Income **before** COVID-19 Hardship:

\$ _____

Current monthly Household Income:

\$ _____

Monthly Mortgage or Rent Payment?

\$ _____

Can you please describe the circumstances in which your employment/income has continued to be reduced due to the ongoing COVID-19 pandemic, such that you lack sufficient resources to pay housing costs?

To be approved you will need to provide lender or mortgage holder information or the name and address of your landlord for a check to be cut and sent.

Please select how award funds will be distributed (you may only select one):

Lender or Mortgage Holder Information (only fill out if you currently are paying a mortgage)

Bank or Lending Institution Name: _____

Address: _____

Name of Mortgage or Loan Borrower: _____ Account #: _____

or

Rental Landlord Information

Landlord Name: _____ Mailing Address: _____

City: _____ State: _____ Zip: _____

Landlord Phone Number: _____

Certification

As an official signer of the application, I certify that the information provided in this application is true and accurate and that I meet the eligibility requirements for this grant. I agree to assist in the verification of information provided in this application and to provide additional information to the City of Ketchikan or the Ketchikan Gateway Borough, if requested.

CARES Act funds cannot be used to reimburse expenses that have already been reimbursed by other federal programs including CARES Act funds. By signing, I certify that I have not received CARES Act funding for the expenses that I am claiming on this application from the City, Borough or any other entity.

Signed: _____

Date: _____

Printed Name: _____