

Electric Subsidy Program General Information:

The Cares Act Utility Subsidy Program Payment Program was established for the purpose of providing economic support to individuals and businesses suffering an economic hardship due to the COVID-19 public health emergency. An 'economic hardship' means, as a result of the COVID-19 public health emergency, business or personal or household disposal income has decreased and/or normal business or person or household expenses have increased, such that it has been impossible or difficult to make ends meet and/or any money reserves of the applicant have been and/or are being significantly depleted and that the subsidy payments are needed in order to receive essential services.

- Open to both City and Borough residents and businesses
- Applicant must have economic hardship as a result of Covid-19
- One time payment
- Up to \$400 Residential Subsidy
- Up to \$1600 Business Subsidy
- First come, first served basis until funds are expended
- Only one application per household or business
- Submit to citycs@ktn-ak.us or hand deliver or mail to City of Ketchikan, 334 Front Street, Ketchikan, AK 99901
- Applications must be received or postmarked by 8/31/2020 to be eligible
- If approved, funds will be issued directly to Utility provider on customer's behalf
- Questions? 225-3111 or citycs@ktn-ak.us

If you would like to apply for this program, please complete the application on the following pages and return before August 31, 2020 to be considered.



Ketchikan Gateway Borough
and
City of Ketchikan

CARES Act Electric Utility
Subsidy Payment Program



APPLICATION

SECTION 1 – APPLICANT INFORMATION

Applicant Name:

Contact Name:

Contact Phone Number:

Contact email address:

Physical Address:

City:

State:

Zip:

Mailing Address:

City:

State:

Zip:

Utility Service Provider Name:

Account #:

Service Provider Address:

Ketchikan Gateway Borough Sales Tax Registration number
(business applicants only)

SECTION 2 – GENERAL INFORMATION

The Cares Act Utility Subsidy Program Payment Program was established for the purpose of providing economic support to individuals and businesses suffering an economic hardship due to the COVID-19 public health emergency. An 'economic hardship' means, as a result of the COVID-19 public health emergency, business or personal or household disposal income has decreased and/or normal business or person or household expenses have increased, such that it has been impossible or difficult to make ends meet and/or any money reserves of the applicant have been and/or are being significantly depleted and that the subsidy payments are needed in order to receive essential services.

Applicants eligible for a grant through the Cares Act Electric Utility Subsidy Payment Program will receive a one-time payment: residential applicants will receive up to \$400 and business applicants will receive up to \$1,600.

Applications must be received or postmarked by 31st day of August, 2020 and may be submitted by email to: citycs@ktn-ak.us or hand-delivered or mailed to the City of Ketchikan at 334 Front Street, Ketchikan, AK 99901, Attn: Finance Department. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, applications process or application status must be directed to Cares Act Accounting Tech, (907) 225-3111, or citycs@ktn-ak.us. Only one application per household or business is allowed. If the demand for grants exceeds the City's available funds, please note that the City will process applications on a first come-first served basis until the funding has been exhausted.

SECTION 3 – GRANT REQUEST INFORMATION

Please specify which type of electric utility payment subsidy you are requesting: Residential Business

STATEMENTS FOR RESIDENTIAL APPLICANTS:

Yes No I am currently a resident of Ketchikan and have been a resident of Ketchikan since at least March 16, 2020.

STATEMENTS FOR BUSINESS APPLICANTS:

Yes No My business has been operating continuously since at least March 16, 2020, has a current Alaska Business License and is registered with the Ketchikan Gateway Borough for the collection and payment of sales taxes, and has no outstanding unpaid sales tax liens.

Yes No My business is a C Corporation traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange, and owned in whole or majority-owned by such a publicly traded corporation.

Yes No My business is a national chain that owns and operates a company owned store or franchise in the Ketchikan Gateway Borough.

Yes No My business is currently in bankruptcy proceedings.

Yes No My business has a permanent physical presence in the Ketchikan Gateway Borough for the sale of goods or and services and employs at least one full-time employee on a year round basis.

Yes No My business is a marijuana business licensed under Alaska Statute 17.38.

STATEMENTS FOR ALL APPLICANTS

Yes No My household or business has incurred an economic hardship due to the COVID-19 public health emergency.

Yes No I shall apply the subsidy payment to an electric utility account affected by the economic hardship caused by the COVID-19 public health emergency and have not received grants, subsidies or any other form of federal or state financial assistance for payment of electric utility fees charged to this account.

Yes No I continue to face an economic hardship due to the COVID-19 public health emergency.

Briefly describe how COVID-19 has created an economic hardship for you:

To be considered, the applicant must respond to all of the statements listed above.

SECTION 4 – SIGN AND CERTIFY

As an official signer for the applicant, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the city, if required. I authorize the City of Ketchikan to issue my subsidy payment to the electric utility provider referenced in section 1 of this application.

Signed: _____ Date: _____

Print Name: _____ Title: _____

